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2006 DEC 19 PM 1:20

BEVERLY FRAME
CLERK OF SUPERIOR COURT
YUMA, ARIZONA 85364

IN THE SUPERIOR COURT OF THE STATE OF ARIZONA

IN AND FOR THE COUNTY OF YUMA

In the Matter of:

**ESTABLISHING A POOL OF CERTIFIED
COURT REPORTERS TO CREATE THE
OFFICIAL RECORD FOR SUPERIOR
COURT IN YUMA COUNTY**

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Administrative Order

NO. 2006-10

The number of available of certified court reporters in Yuma County has diminished over the years. The limited number of certified court reporters has created a need to develop policies to effectively manage the court reporters who are the official record keepers for various court proceedings in Divisions 1 through 6 of Superior Court and for hearings conducted by Commissioner 1 and Commissioner 2 (hereafter referred to collectively as "divisions") and other functions of Superior Court.

IT IS HEREBY ORDERED THAT:

To satisfy the needs of all divisions and other functions of Superior Court that require a certified court reporter, and to create more equitable work assignments among the limited number of certified court reporters employed by Superior Court in Yuma County, the certified court reporters shall be reassigned from one division of court to a pool of court reporters. The pool shall be created to facilitate the rotation of court reporters among the divisions and various functions of Superior Court.

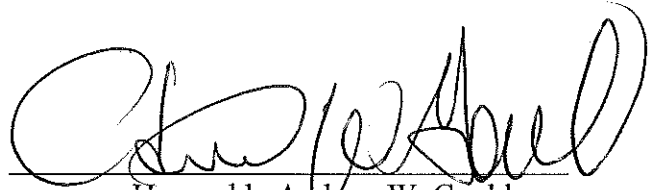
IT IS FURTHER ORDERED THAT:

Adam W. Gage (hereafter referred to as the "Managing Court Reporter") is appointed as the supervisor of the above-described pool of court reporters. The Managing Court Reporter shall be responsible for supervising the assignment and function of the pool of certified court reporters.

The Managing Court Reporter's responsibilities include, but are not limited to:

1. Compiling and maintaining the weekly schedule of assignments for each certified court reporter which schedule shall be provided to each court reporter and each division no later than Monday of each week in which hearings are scheduled;
2. Assigning of certified court reporters based on the priority of case types ; and
3. Establishing and maintaining a rotation schedule for the certified court reporters among the various divisions in order to create a balanced and equitable work assignments.

DATED this 19th day of December, 2006.



Honorable Andrew W. Gould
Presiding Judge

Copies to:

Hon. John N. Nelson
Hon. Tom C. Cole
Hon. Mark Wayne Reeves
Hon. Richard W. Donato
Hon. Denise D. Gaumont
Hon. John Paul Plante
Hon. Kathryn Stocking-Tate
Adam W. Gage, Managing Court Reporter
Hon. Beverly Frame, Clerk of the Superior Court
Margaret C. Guidero, Court Administrator
Jane E. Pray, Caseflow Manager
David R. Garcia, County Administrator